

RFCA FOR YORKSHIRE AND THE HUMBER

PERSON SPECIFICATION

JOB TITLE: ESTATE SURVEYOR

CRITERIA	STANDARD	E/D*	MEASURED BY
Work Experience	Organisation and Administration	D	Application
	Managing workload and prioritizing commitments	D	Application/Interview
	5 years working experience as a surveyor within the construction sector	E	Application/Interview
Knowledge	Knowledge of CDM 2015 Regs	E	Application/Interview
	Knowledge of Local authorities and the planning process	D	Application/Interview
	Knowledge of budgets and budgeting	E	Application/Interview
Skills	Ability to use Microsoft Word and Excel	D	Application/Interview
	Ability to communicate clearly in writing and orally	D	Application/Interview
	Ability to produce accurate work to tight deadlines under pressure	D	Application/Interview
	Ability to learn new IT management systems	D	Application/Interview
	Ability to manage client expectations	D	Application/Interview
Qualifications	HND or equivalent in Construction	E	Application
	RICS or CIOB qualification (or working towards membership)	D	Application
	Empathetic individual having the flexibility to deal with a wide variety of situations	D	Interview
	Positive individual, with an innovative approach to work	D	Interview
Attitude	Team player	E	Interview
	Can do attitude	E	Interview

*E = Essential D = Desirable