PERSON SPECIFICATION – ESTATE MANAGER (HSEP)

	Essential	Desirable
Experience		
Experience in a health and safety role, delivering and maintaining compliance.	✓	
Practical experience of Facilities Management	✓	
Contract management experience		✓
Control of a delegated budget		✓
Risk Assessments and Risk Registers	✓	
Delivering oral and written briefings	✓	
Qualifications		
NEBOSH or equivalent Health and Safety qualification	✓	
British Occupational Hygiene Society, Management of Asbestos in Buildings qualification or equivalent		✓
NEBOSH or equivalent construction related Health and Safety qualification		✓
Skills and Abilities		
Self-motivated and able to work with minimal supervision	✓	
Ability to interact productively with colleagues and Stakeholders to build strong working relationships	✓	
Capable of articulating an argument clearly and persuasively	✓	
Able to assimilate information and draft reports that capture and summarize key points		✓
Able to use all Microsoft Office applications competently	✓	
Knowledge		
Understanding of the MOD chain of command		✓
Knowledge of the Armed Forces, Reserves and Cadets		✓
Excellent working knowledge of Health and Safety Legislation	✓	
Understanding of Legionella Management procedures		✓
Understanding of Asbestos Management procedures		✓
Any Additional Factors		
Willingness to work flexibly	✓	
Full driving license (Group B)	✓	

Revised: June 2021